

“ARMSWISSBANK” CJSC

READINESS AND PREPARATORY SUPPORT PROGRAMME

**“SCALING UP GREEN FINANCE PRACTICES IN THE REPUBLIC OF ARMENIA”
PROJECT**

TERMS OF REFERENCE

Engagement of individual consultant (national) for supporting review of international best practices in “green finance instruments”, identification of suitable ones and adaptation to Armenian realities, as well as coordination of capacity building activities

Background

Within its strategy to promote enabling framework for introducing environment resilient practices, the Government of Armenia plans to significantly scale up the utilization level of green finance instruments and to secure a more pro-active participation of the private sector in implementing interventions in climate adaptation and mitigation domains.

Within that overall strategy, the Government of Armenia through the Ministry of Environment (Designated National Authority) has requested support of Green Climate Fund (GCF) within the framework of “Readiness and Preparatory Support Programme” to implement comprehensive assessment of the constraints for further expansion of “green finance” practices, mapping of available instruments and to come up with comprehensive set of methodological, awareness raising and capacity building interventions. The Readiness Project will design a Green Finance Roadmap, as key political document outlining current state, existing impediments for green finance development and establishing comprehensive vision for green finance strategy contributing to implementation of Armenia’s NDCs and Paris Agreement. The Roadmap and further activities aimed at implementation of the activities proposed will benefit from Repository of “Green Finance Instruments” that will be compiled during project execution stage and further handed over to Central Bank for maintenance and updates upon completion of the Project. The main objective of the Readiness Project is to achieve paradigm shift in design and utilization of “green finance” instruments through incorporating into policies, operational modalities of national banks and non-banking financial institutions the climate-resilient approaches and guidelines, as well as regulatory simplification and introduction of policy incentives for designing respective on-lending facilities. To achieve this objective, interrelated chain of activity clusters, including assessment of baseline, regulatory review and simplification, assessment of best international practices, design of methodological baseline and further capacity building activities will be implemented.

The “ARMSWISSBANK” CJSC one of the leading Armenian banks that also seek accreditation with GCF (under direct access modality) has been awarded the contract for implementation of “Scaling up Green Finance Practices in the Republic of Armenia” Project.

Assignment Background

During the first phase of the Project the following activities were carried out with the involvement of international and national consultants, as well as professional consulting company:

- Mapping of current practices and capacities of all existing commercial banks (17) and major non-banking financial institutions (5) aimed at identification of existing “green finance instruments” (including sources, requirements and conditions), understanding of regulatory practices and key constraints, as well as collecting and systemizing suggestions of beneficiaries on policy measures and instruments on how to further promote “green finance practices” in Armenia;
- Mapping of key “green finance instruments” deployed by key MDBs operating in Armenia understanding their vision of regulatory practices and key constraints, as well as collecting and systemizing suggestions of MDBs on best international practices (based on their experience of operations in other countries) facilitative towards further promotion of “green finance practices” in Armenia;
- Implementing quantitative survey of 400 beneficiaries of “green finance” instruments (300 SMEs and 100 households) aimed at establishment of the baseline for assessment of the responsiveness of the products and identification avenues for improvement;
- Conducting 2 webinars with key stakeholders to present results and discuss recommendations of the activities carried out within the framework of this phase.

Note: Deliverables/results of the activities described above will be made public closer to the commencement of services described in this RFQ and respectively shared with the successful incumbent.

Objectives of the Assignment

The objectives of this assignment are twofold:

- 1) supporting activities of the (separately selected) international consultant in review of international best practices in “green finance instruments”, identification of recommended ones and providing recommendations for their adaptation to Armenian realities, and
- 2) supporting activities of the above international consultant in the design and delivery of a tailor made training programme (in consultation with responsible entities) on key methodological aspects of international best practices proposed for utilization in Armenia, the design of a learning plan and implementation of

stakeholder needs assessment, carrying out follow up activities derived from trainings and providing professional input for knowledge management of the repository of international best practices.

Scope of Work

Most of the banks and non-banking financial institutions through specifically designed mapping matrix and experience collecting questionnaire (circulated during the first phase of the project) have communicated the need for advancing environment for “green finance instruments” in Armenia through utilisation of policy and fiscal incentives. MDS that has also been targeted during the previous phase of the Project has also shared their recommendations on specific interventions that are necessary for boosting private sector’s involvement in climate finance processes. Both of them referred to the specific instruments/measures that could potentially be considered for achieving overarching objective aimed at scaling up climate finance.

To specifically review the results of the first phase of the project, as well as to carry out comprehensive review of international best practices and construct tailor made training the services of international expert are being sought through this RFQ.

More specifically, the Consultant will:

- Support International Consultant in carrying out comprehensive review of international best practices in “green finance instruments”, taking into account the findings of Phase 1;
- Support International Consultant in designing report containing specific recommendations on selecting concrete best practices (also taking into account recommendations of local banks and MDBs) advising on their adaptation to Armenian realities;
- Support International Consultant in Design of tailor made training programme with the duration of 30-40 hours and engagement of leading international experts (reasonable mix of independent qualified consultants and senior officers from “green” banks) on key methodological aspects of proposed for utilization international best practices;
- Carry out design and consultations over the learning plan and stakeholder needs assessment;
- Implement follow up activities derived from trainings, and
- Provide professional input for knowledge management of the repository of international best practices.

The Consultant shall closely work with International Expert to be selected separately.

Selection Criteria

I. Technical Proposal – 70%

1. Experience of the Consultant – 60%

- At least 10 years of work experience in the project management, design and evaluations, development and/or application of performance indicators, targets, and methodological guidelines, research, policy and procedure development, including in “green economy” domain;
- Experience in PPP and liaison with private sector and Government agencies;
- Track record on successful delivery of high-level expert advice to banks, governments and/or international organizations in the relevant fields;
- Experience in complex needs assessments and design/delivery of trainings in climate change domain is **must**;
- Experience of working in/with climate funds and/or MDBs is **must**.

2. Description of approach, methodology and work-plan – 40%

2. Financial Proposal - 30%

Financial proposals should be submitted with clear indication of: 1) daily charge out rates multiplied by number of working days (identified in the RFP), 2) total sum for the assignment, and 3) containing the statement that all applicable taxes are included.

Evaluation of proposals

Only financial proposals of bidders received 70 and more points for their technical proposal will be considered.

The procedure for evaluation of Financial Proposals is the following - the lowest Financial Proposal (Fm) will be given a financial score (Sf) of 100 points. The financial scores (Sf) of the other Financial Proposals will be computed as follows: $Sf = 100 * Fm/F$, where Sf is the financial score, Fm is the lowest price, and F is the price of the relevant Financial Proposal.

Proposals will be ranked according to their combined technical (St) and financial (Sf) scores using the weights (T = the weight given to the Technical Proposal; P = the weight given to the Financial Proposal; T + P = 1) indicated in the Data Sheet:

$$S = St \times T\% + Sf \times P\%$$

The Consultant that achieved the highest combined technical and financial score will be invited for negotiations.

Timeframe, deliverables and reporting

The overall duration of the “Scaling up Green Finance Practices in the Republic of Armenia” Project is 24 months.

Required services (**130 working days**) will have to be delivered during October 2020 – April 2021.

The number of working days required for delivery of services being sought through this RFQ is indicative and successful bidder will be offered to sign lump sum contract with detailed schedule of deliverables.

Submission Requirements

Submission Packages comprised from CV & Financial Proposal should be submitted by 15/10/2020 at 18:00 Yerevan time (20 days after announcement) to the following e-mail address: procurement.gcf@armswissbank.am . Financial Proposal should be submitted by 15/10/2020 at 18:00 Yerevan time (20 days after announcement) to the following e-mail address: priceoffer.gcf@armswissbank.am .

Services proposed shall be reviewed and evaluated based on completeness and compliance of the Proposal and responsiveness with the requirements of this RFP.

The Proposal that complies with all of the requirements meets all the evaluation criteria and offers the best value for money shall be selected and awarded the contract. Any offer that does not meet the requirements shall be rejected.

Consulting companies can nominate individual experts, however, only relevant experience and expertise of candidate proposed will be evaluated. Submission of multiple experts by consulting companies is prohibited.

Please Note: “ARMSWISSBANK” CJSC will not provide feedback on the evaluation process to unsuccessful candidates.